

Regular Council Meeting
Community of Warren Grove
Thursday, Jan 3, 2019 at 7:00 p.m.

PRESENT: Mayor Diane Crozier
Dep. Mayor Lyndon Mayhew
Councillor Trevor Sanderson
Councillor Destiny Arsenault
Councillor Michel Arsenault
Councillor Janet Howes

ADMINISTRATOR: Norma Mayhew

REGRETS: None

1. **CALL TO ORDER:** Mayor Crozier called the meeting to order at 7:00 p.m.

2. **AGENDA:**

“To approve the agenda of the Regular Monthly Council meeting of January 3, 2019.”

(M) Councillor Michel Arsenault (S) Councillor Sanderson Motion Carried.

3. **ADDITIONAL AGENDA ITEMS:**

- 3.1. CAO Notice of Departure
- 3.2. AED Training
- 3.3. Committees

4. **DISCLOSURE OF CONFLICT OF INTEREST:**

Part VI, Section 23 of the *Municipalities Act*, which maintains that *No member of Council shall derive any profit or financial advantage from his/her position as a member of Council and, where a member of Council has any pecuniary interest in or is affected by any matter before the Council, shall declare his/her interest therein and abstain from voting and discussion thereon.* (1983,c.33, s.24.)

Declaration(s): None

5. **APPROVAL OF MINUTES:**

MOTION:

“To approve the agenda of the Regular Monthly Council meeting of December 6, 2018.”

(M) Dep. Mayor Mayhew, (S) Councillor Sanderson Motion Carried.

6. BUSINESS ARISING/ OLD BUSINESS:

6.1. Community Sign

6.1.1. Council reviewed estimates and decided to go with Everett Griffin to install lighting for the community sign.

MOTION:

“To approve Everett Griffin to complete work to install lighting for the community sign.”

(M) Dep. Mayor Mayhew, (S) Councillor Howe Motion Carried.

6.2. Permits

6.2.1. CAO to request updated list of land permits from Derek French.

6.3. Playground Project

6.3.1. Playground equipment – Councillor Destiny A. has looked into industrial playground equipment. The cost for this type of equipment can run anywhere from \$5000 - \$50000. Council agreed that up to \$10000 could be spent on the equipment, assembly and landscaping needed to complete.

MOTION:

“To approve up to \$10000 to be spent on playground equipment, assembly and any landscaping needed to complete the project.”

(M) Dep. Mayor Mayhew, (S) Councillor Michel A. Motion Carried.

6.3.2. Gazebo – was completed in December. Final cost was \$5317.33.

6.4. Newsletter

6.4.1. Councillor Destiny asked for ideas of what might go into the newsletter. Council offered some items.

7. CORRESPONDENCE: None presented

7.1. Invoices to be paid:

7.1.1.

8. NEW BUSINESS:

8.1. CAO Departure

Norma has given her notice that she will be departing from her position as CAO. Councillor Sanderson and Mayor Crozier to contact persons that may be interested as well as advertise for the vacancy. Councillor Destiny Arsenault will also post an ad in the upcoming newsletter.

8.2. AED Training

Mayor Crozier noted that AED training would be beneficial to the residents of Warren Grove as there is an AED located at the Community Centre. Dep. Mayor Mayhew to look into getting an instructor. It was decided that depending on the cost, WG council would subsidize the training cost for WG residents interested in taking the training.

MOTION:

“To approve subsidizing AED training for Warren Grove residents.”

(M) Dep. Mayor Mayhew, (S) Councillor Howe

Motion Carried.

8.3. Budget

8.3.1. The new MGA requires a financial plan (operating budget, capital budget and a 5 year capital expenditure plan which includes an asset management program). These are due to be adopted by March 31, 2019. Each municipality is required to hold a public meeting in respect of the financial plan at least 2 weeks before the financial plan is adopted by council. The financial plan is due to be submitted to the Minister by April 15, 2019. an operating budget, a capital budget and a 5 year plan for expenditures.

8.3.2. The closed working meeting set for Feb 28/19 at Councillor Mayhew's home to finalize the budget and the public budget meeting has been set for March 7/19.

8.3.3. CAO to forward the 2018 budgets to the council for review.

8.4. New Website

8.4.1. Councillor Michel A. updated council on status of website. He has received information from CMI and is working on the new site.

8.5. Committees

8.5.1. Following are the committees that each councillor has agreed to take on:

8.5.1.1. Municipal/Provincial Gov't Liaison - Mayor Crozier

8.5.1.2. Funding - Dep. Mayor Mayhew

8.5.1.3. Media and Communication - Councillor Michel Arsenault

8.5.1.4. Special Events - Councillor Janet Howe

8.5.1.5. Building and Maintenance - Councillor Sanderson

8.5.1.6. Parks and Recreation - Councillor Destiny Arsenault

9. **NEXT MEETING:** Feb 7^h, 2019 at 7:00 pm.

10. ADJOURNMENT Be it resolved

THAT there being no further business, the meeting adjourned at 8.00 pm.

Signed Diane Crozier, Mayor

Dated February 7, 2019

Signed Norma Mayhew, Administrator

Dated February 7, 2019